

Entertainment Cruises Booking Agreement for Direct Bill Clients for 2016

The terms for these rates are outlined below and do not apply for specialty cruises or holidays.

2016 Rates Attached

- Entertainment Cruises reserves to change rates at any time, but will honor any existing booking, tariff publications, proposal sent, contracted series and retail tours. Notification of any rate changes will be sent at least two weeks in advance for FIT clients only and will be updated on the rate links.

Bookings- all reservations must be made in advance.

- Bookings for 20 or more pax must be confirmed through the Tourism Account Manager at the city office. For groups of 20 or greater, both parties must sign and agree to Entertainment Cruises' confirmation agreement for the specific event.
- For reservations for less than 20 pax please send the reservation request to fit@entertainmentcruises.com
- No reservations will be accepted over the phone or by fax. All reservations must be made through the email above. Reservations of less than 20 will receive a confirmation number. This number should be included on all vouchers along with client name and any other identifying information.
- **Our Cruise Schedule is subject to change and is based on availability of seats.**
- **Direct bill is not applicable for deck or ship charters, specialty or holiday cruises and peak time; those reservations must be prepaid and are subject to stricter deposit and final payment terms. Note for sold out cruises we reserve the right to ask for payment in advance and no reservation is fully guaranteed without payment.**

Boarding

- Boarding generally begins 30 minutes prior to departure.
- For groups of 20 or more, the escort or guide must present valid identification as designated in the booking contract and sign for the tickets, indicating the reservation number and the total number of passengers.
- For groups of less than 20, the guest or guide will present their valid ID and reservation number with their voucher at the ticket booth and sign for their tickets.
- Tickets will **not** be released to any person that does not have a Valid ID that matches the contact/guest name on the reservation.

Adjustments to Guest Count

- Final & minimum guarantee is required 30 days prior to the cruise and is not subject to reduction. Guest counts for groups greater than 20 may increase based on availability of seats at the discretion of Entertainment Cruises.
- No refunds will be given for guests who do not show up for their reservations. It is the client's responsibility to insure that passenger counts for all reservations are adjusted within the proper time frame.
- Reservations for less than 20 guests must be cancelled 72 hours prior to the cruise to avoid being charged the cancellation fee of 100%.

Payment - Direct Bill Clients

- If a group event is cancelled within 30 days of the cruise date, the entire estimated amount of the cruise based on final guaranteed guest count or original expected attendance, whichever is greater, will be charged as a cancellation fee. **If a deck or ship charter cancels inside 60 days a 25% cancellation fee will apply.**
- You will be billed for all charges including, but not limited to, final guaranteed guest count charges and any cancellation fees. Payment is expected for all confirmed reservations made regardless if the guest cruised, or did not present a voucher, if not cancelled by the terms above.
- You will be billed every seven days. Invoices must be paid in U.S. dollars or with a check drawn on a U.S. bank within 30 days of account statement date, made payable to the applicable Entertainment Cruises city.
- A finance charge of 1.5% (19.56% APR) will be assessed monthly on all past due invoices.

Revocation

- Entertainment Cruises reserves the right to suspend or revoke direct bill privileges without notice. Direct bill privileges will be suspended for companies who do not comply with the above policies, including, but not limited, to delinquent payment, failure to maintain annual minimum passenger volume and failure to abide by cancellation policies described above.

As an authorized agent of _____, I have read and agreed to the terms and conditions described on this agreement. I understand that this form does not constitute an offer of direct bill privileges by Entertainment Cruises until agreed to by Entertainment Cruises.

Name & Title (please print)

Signature & Date

Please help us keep our records up to date!
Please fax back to 646-786-3812 or email to lgilbert@entertainmentcruises.com

Please Circle Each City You Send Clients:

Baltimore-Boston-Chicago-New York- Norfolk, VA-Philadelphia-Washington DC

GENERAL

Name of Company	_____	Fax #	_____
Address	_____	City	_____
State	_____	ZIP	_____
Phone Number	_____	Email	_____
Website	_____		

CONTACTS- PRODUCT MANAGER

Contact	_____	Phone	_____
Title	_____		
Email	_____	Fax	_____

CONTACTS- GROUP DEPARTMENT

Contact	_____	Phone	_____
Title	_____		
Email	_____	Fax	_____

Contact	_____	Phone	_____
Title	_____		
Email	_____	Fax	_____

Contact	_____	Phone	_____
Title	_____		
Email	_____	Fax	_____

CONTACTS- INDIVIDUALS

Contact	_____	Phone	_____
Title	_____		
Email	_____	Fax	_____

Contact	_____	Phone	_____
Title	_____		
Email	_____	Fax	_____

CONTACTS- ACCOUNTS PAYABLE

Billing / Invoices	_____	Phone	_____
Email	_____	Fax	_____